



Public Safety and Law Enforcement Specialists

January 18, 2019

Please use this format as a guide line when composing duty letter heads for individual officer purchase of duty weapons for agencies that are not in the state of California. You can cut and paste the paragraphs below onto department letterhead. Please let us know if you have any questions.

Officer's name & rank

Badge number

Weapon(s) type, caliber, manufacturer & model

I, hereby, certify under penalty of perjury, the above-named law enforcement Officer will use the requested weapon(s) for use in performing official duties and that the weapon(s) are not being acquired for personal use or for purposes to transfer or resale.

I further certify, under penalty of perjury, that a records check has been conducted on the law enforcement officer who is purchasing the firearm listed below and reveals no convictions for misdemeanor crimes of domestic violence.

Signed,

Sign here

Chief of Police <- Department Head's Title

Sign here

Police Officer <- Officer's Title