



*Public Safety and Law Enforcement Specialists*

January 18, 2019

**PLEASE READ THE INSTRUCTIONS PRIOR TO ORDERING. THIS FORM CAN NOT BE FILLED OUT AND ACCEPTED BY BATF UNLESS ON AGENCY LETTERHEAD.**

**\*\*Use this format as a guide line when composing a Letter of Intent to purchase Class III or FET Exempt weapons. You can cut and paste the paragraphs below to Department Letterhead, with the signature of the Chief of Police, Sheriff or their Designee.**

**Please let us know if you have any questions prior to sending the form. Include the Agency ORI below the Signature also.**

I, hereby, certify under penalty of perjury, the, \_\_\_\_\_ Department, will use the requested weapon(s) for use in performing official duties and that the weapon(s) are not being acquired for personal use. The weapons are not intended to be purchased for resale. The, \_\_\_\_\_ Department, will follow all Local, State and Federal Laws and Regulations in the event that the weapons are ever disposed of at a later time.

QUANTITY/ MAKE, MODEL CALIBER

Signed,

\_\_\_\_\_

Department Head or Designee- Department Head's Title

AGENCY ORI NUMBER/ \_\_\_\_\_